



# LITTER SWEEP

April 18–May 2, 2015



**VOLUNTEER LOCALLY**

## **NORTH CAROLINA DEPARTMENT OF TRANSPORTATION BIANNUAL CLEANUP DRIVE**

Forms, posters and telephone listings are available on our website.

### **THE LITTER SWEEP HOTLINE**

1-800-331-5864

[www.ncdot.gov/~littersweep](http://www.ncdot.gov/~littersweep)

### **SWAT-A-LITTERBUG**

Let us know when a person is littering by contacting the Office of Beautification through its online Swat-A-Litterbug process or by calling the NC State Highway Patrol at \*HP or the NCDOT Customer Service at **1-877-DOT-4YOU** (1-877-368-4968). Find out more at [www.ncdot.gov/~litterbug](http://www.ncdot.gov/~litterbug).



**Flip up for  
more information.**

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## Safety Rules and Guidelines

### For Volunteers

- Park in areas that: provide safe entrance and exit of the pickup area; do not create hazards with other vehicles and equipment operating near the work area; provide maximum protection for volunteers getting in and out of the vehicle.
- All volunteers must wear an NCDOT approved orange safety vest. It is a good practice to wear long-sleeve shirts, gloves and high-top boots to protect against unforeseen hazards.
- Take extra precautions to prevent heat and cold stress when working in extreme temperatures. Pick up only during daylight hours and stop work during inclement weather.
- Face oncoming traffic while on foot. Stay off the road at least five feet from the pavement edge.
- Do not pick up in ditches, tunnels, on road surfaces, bridges, overpasses or medians. Avoid any construction.
- Work in small groups, allowing ample space for each volunteer to work safely.
- Place tools in safe position so that sharp points are not exposed.
- Be aware of hidden obstructions that may have sharp edges and broken glass, especially in grassy areas.
- Do not attempt to squeeze bags to make room for more trash. Use caution when handling trash bags containing broken or sharp objects. Use proper lifting techniques when lifting bags.
- Do not pick up what appears to be hazardous material or any type of container with unknown contents (notify your Adopt-A-Highway coordinator or NCDOT maintenance office if you encounter hazardous objects or holes, guy wires and other hidden obstacles in the ground).
- Place trash bags where they can be easily retrieved by NCDOT personnel and well clear of roadway traffic.
- Do not use or possess illegal drugs or alcohol prior to or during a cleanup.
- Furnish adequate supervision by one or more adults 21 years of age or older for groups that have volunteers 12–17 years of age. All volunteers must be at least 12 years of age with adult supervision to participate.
- Know the routes to medical care in case of emergency and have an adequate first-aid kit immediately available.
- Conduct a safety meeting for all volunteers prior to each cleanup and go over all safety procedures, rules and guidelines. View the “North Carolina Adopt-A-Highway Safety” video and the “Colorado Meth Lab Waste Recognition” video prior to participating in a cleanup.

You can access all safety information and videos from our website at [www.ncdot.gov/~littersweep](http://www.ncdot.gov/~littersweep).

Thank you for participating safely!

Cans and plastic bottles in the landfills.

Reminder: it is illegal to dispose of aluminum

trash bags from the roadside.

maintenance office to pick up the filled orange

volunteers can call their local NCDOT county

pickups online or smart phone. Other

of recyclables yourself. AAH can report

and plastic for recycling. Dispose

bags reversible to blue color for glass, metal

office for gloves, safety vests, orange trash

Visit your local NCDOT maintenance

- Spring 2015 Litter Sweep poster
- Certificate of Appreciation request form
- Keep North Carolina Beautiful Most Unusual Litter Contest entry form
- Safety rules and regulations for volunteers
- Adopt-A-Highway reporting instructions
- Litter Sweep cleanup procedures
- Adopt-A-Highway media form
- For questions or to request copies, call 1-800-331-5864

to download forms:

Visit [www.ncdot.gov/~littersweep](http://www.ncdot.gov/~littersweep)

# SPRING 2015 LITTER SWEEP

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REQUEST FOR CERTIFICATE OF APPRECIATION (Please print.)

Issue in name of \_\_\_\_\_

Mail to \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Phone (Work) \_\_\_\_\_ (Home) \_\_\_\_\_

Email \_\_\_\_\_

Deadline to request certificate is May 31, 2015.

Mail or fax to NCDOT Office of Beautification

1540 Mail Service Center

Raleigh, NC 27699-1540 / Fax: (919) 715-2554



Apply for AAH or Report AAH pickups online at [www.ncdot.gov/programs/AAH/](http://www.ncdot.gov/programs/AAH/) by PC or smart phone

<<#>>

<<Name>>

<<Address>>

<<City>>

Address Service Requested

PRESORTED  
FIRST-CLASS MAIL  
U.S. POSTAGE PAID  
RALEIGH, NC  
PERMIT NO. 365

North Carolina Department of Transportation  
Office of Beautification  
1540 Mail Service Center  
Raleigh, NC 27699-1540  
[www.ncdot.gov/~beautification](http://www.ncdot.gov/~beautification)